

**NEA Spring 2010 Meeting
March 19-20, 2010
University of Massachusetts Amherst**

**The Open Archives:
From Doors to Data**

Friday, March, 19, 2010

8:00-5:00: Registration, UMass Campus Center, 9th floor

Workshops

Morning coffee and a light snack will be offered to workshop attendees.

9:00-4:30: Digitization for the Library & Archive: Creation, Management, and Preservation of Digital Assets

Instructor: James Gehrt, Digitization Coordinator, Mount Holyoke College

Location: UMass Campus Center, 9th floor

Libraries and archives are digitizing materials or planning digitization projects for many reasons: for use in instruction, for archival and preservation purposes, and for public showcase. Setting up a digitization project or function involves many decisions and can be overwhelming with questions about equipment, best practices, staffing resources, technologies, and standards. Participants in this workshop will learn how to plan, design, and implement the digitization processes. Topics to be covered include:

- Digitization environment: Creating a central digitization function, planning and managing digitization projects, project selection and scoping, staffing and skill sets;
- Equipment: Analog to digital, choosing the right equipment, hardware and software, operating digitization equipment;
- Fine Tuning: Digital file management and storage/infrastructure, establishing workflow and automation, digital technology standards, digital collections standards; Resources: Funding sources, outsourcing and vendor selection.

Registration limited to 20

NEA or NEMA members: \$50

Non-members: \$80 (includes NEA membership for one year)

9:00-5:00: Caring for Historical Records

Instructors: Anne Ostendarp & James Roth

Location: UMass Campus Center, 9th floor

If you are responsible for the care of historical records or interested in developing an historical records collection, this workshop is for you. It is especially useful for staff and volunteers working in libraries, museums, historical societies, or municipal governments who have responsibility for archival materials but no formal training in archival practice.

Through a combination of lecture, group discussion, and exercises, participants will get an overview of the fundamentals of archival organization, including the basic principles and practices of identification, acquisition, preservation, arrangement, and description of historical records.

The topics of access, reference, and outreach will also be explored. This full day workshop will help participants develop policies, forms, and procedures to manage archival collections.

Registration limited to 25

NEA or NEMA members: \$50

Non-members: \$80 (includes NEA membership for one year)

9:00-5:00: SAA Project Management for Archivists

Instructor: Rosemary Pleva Flynn, CA

Location: Seeley G. Mudd Building, Room 206, Amherst College

You're involved in a variety of projects every day, from such small projects as developing a new procedures manual to such large projects as digitizing a collection. But because project management methodologies aren't automatically included in formal education or many archival education programs, you'll want to take advantage of this workshop to acquire the basic knowledge and tools necessary for managing successful projects.

After completing this workshop, you'll be able to:

- Understand the project life cycle from initiation to completion;
- Utilize effective project management tools and techniques;
- Evaluate project outcomes and disseminate project information; and
- Demonstrate how positive personnel management adds to a successful project.

Who should attend? This is an introductory workshop that can also be taken as a refresher course on project management. Project team members who want to become more active in -- and achieve a better understanding of the workings of -- their own projects are also welcome.

For registration and additional information, please visit <http://saa.archivists.org>.

NEA members may receive a \$25 discount off the non-member rate by entering the code "PMANEA10" when registering online.

10:00-5:00: Web 2.0 new Technologies for Archivists

Instructor: Nicole Hennig, Web Manager & Usability Specialist, MIT

Location: UMass Campus Center, 9th floor

In this all-day workshop participants will learn about some tools they can use to create interesting services for the users of archives. We plan to spark your creative thinking for new and innovative combinations of services, using web 2.0 tools & techniques. Include:

Introduction: Web 2.0 definitions and overview

Tour of how some of these innovative tools are being used by archives around the world.

Tools for building virtual services without being a programmer: these days you don't need to be a programmer to create interesting and useful sites on the web. Through demonstrations, examples, and discussion, we'll spark your thinking about how archivists might use these to offer interesting virtual services to their users.

- Flickr and Tagging
- Delicious, Social Bookmarking and RSS feeds
- Twitter and Microblogging
- Tools for creating beautiful visual displays of images
- Tools for collaborative editing: blogs/wikis/Google Docs
- LibGuides: a system that makes it easy to build web sites that contain "web 2.0" features

Registration: limited to 25

NEA or NEMA members: \$50

Non-members: \$80 (includes NEA membership for one year)

1:00-5:00: NEA Executive Board Meeting, W.E.B. Du Bois Library, UMass

2:00: Tours of the Emily Dickinson Museum (by pre-registration; limit 30).

Location: Meet at site

Cost: \$8

Visitors will encounter Emily Dickinson the way "pilgrims" did in the 1920s and 1930s, when Martha Dickinson Bianchi, the poet's niece, created a special room in The Evergreens for admirers who wished to learn more about the poet. Bianchi furnished the room with artifacts significant to her aunt's story. Bianchi's heirs – co-editor Alfred Leete Hampson, and later his widow, Mary Landis Hampson – recognized the tremendous historical and literary significance of a site left completely intact. The Hampsons sought ways to ensure the preservation of The Evergreens as a cultural resource. The house is still completely furnished with Dickinson family furniture, household accoutrements, and decor selected and displayed by the family during the nineteenth century.

For more information, see: <http://www.emilydickinsonmuseum.org/>

5:00-7:00: Reception, Museum of Natural History, 11 Barrett Hill Road, Amherst College

Join us for a sampling of wine and hors d'oeuvres under the gaze of dinosaurs.

Saturday, March 20, 2010

8:00-12:00: Registration, Campus Center, Concourse, 1st floor

8:00-8:45: Continental Breakfast, Campus Center, Auditorium, 1st floor

8:00-8:45: Resume Review, Campus Center, Concourse, 1st floor

9:00-10:00: Keynote Address, Campus Center, Auditorium, 1st floor

Jackie Dooley, OCLC Research and the RLG Partnership

"From Current Practice to New Efficiencies: An Archives Research Agenda"

Jackie Dooley's wide-ranging experience in special collections and archives in academic and research libraries, as well as her years of engagement with current professional issues, have given her a broad perspective on archival practices and challenges. In her current position with OCLC Research, she is involved in projects that cover an array of issues relating to management of and access to archival materials; for example, there are projects focused on tools for collections assessment, a methodology for inexpensive conversion of legacy finding aids, analyzing archival descriptive practice toward more effective discovery of materials, a major survey of special collections and archives practices, guidelines for managing the use of digital cameras in the reading room, and approaches to efficiently managing collections of digital surrogates. In her keynote address she will reflect on the anticipated value of these ongoing projects for our professional community, touching on some of the areas of focus of this NEA conference such as budgetary challenges, risk-taking in the context of intellectual property and digitization of archival materials, and approaches to metadata creation. She will also address the areas of emphasis of the spring 2009 report from the Special Collections Working Group of the Association of College and Research Libraries: building collections responsibly, creating access and engaging users, and managing born-digital materials.

Dooley is currently Consulting Archivist for OCLC Research and the RLG Partnership. Within this context she contributes to a broad research agenda under the rubric of "Mobilizing Unique Materials"

(<http://www.oclc.org/research/activities/mum.htm>) and leads two projects that potentially have wide-ranging implications: a survey of special collections and archives in academic and research libraries (<http://www.oclc.org/research/activities/hiddencollections/default.htm>) and a study of archival descriptive practice and its implications for effective discovery of materials (<http://www.oclc.org/research/activities/holdings/default.htm>). She is also a member of the Special Collections Working Group of the Association of College and Research Libraries, which published a report (<http://www.arl.org/bm~doc/scwg-report.pdf>) on special collections and archives in ARL libraries in spring 2009.

Prior to joining OCLC Research in 2008, Dooley had been Head of Special Collections and Archives and University Archivist at the University of California at Irvine since 1995. Earlier positions were at the Getty Research Institute, the University of California at San Diego, and the Library of Congress. She is a recognized authority on metadata and descriptive standards for rare and unique materials, having developed genre and subject thesauri, edited rules for rare book cataloging, and been a member of the research team that developed Encoded Archival Description. She has long been active in both SAA and the Rare Books and Manuscripts Section of the Association of College and Research libraries, having served in elected positions in both societies. Within SAA she was a member of the Council, chaired the Publications and Nominating Committees and the RLG Roundtable, and was a member of the EAD Working Group. She is a frequent speaker in her areas of expertise and has published well-known works on a variety of subjects, including EAD, subject indexing, genre/form access, and archival authority control.

10:00-10:30: Coffee with Vendors & Poster Sessions, Campus Center, Concourse, 1st floor

Posters:

- "Memory and Accountability: A Case Study from The Mass. Memories Road Show," Michelle Gachette, Harvard University Archives and Heather Cole, Mass. Memories Road Show, Mass. Studies Project at UMass Boston.
- "COSTEP MA: From National Framework to Practical Implementation," Jennifer Fauxsmith, Massachusetts Archives.
- "Teaching Beyond the Attic Door: The Obsolete Media Project," Christina M. Thompson and Tim Gladson, Simmons College GSLIS.
- "MIT150 Timeline Project," Silvia Mejia, Massachusetts Institute of Technology
- "From Accession to Curation, a Day in the Continuing Life of Digital Records," Veronica Martzahl, and Jennifer Phillips, Tufts University.
- "Innovating for Access: Revealing Hidden Collections," Michael P. Dello Iacono and Suzanne Denison, Countway Library of Medicine Center for the History of Medicine.
- "Opening the Comments Box: the Use of Flip Charts and Floor Plans at the University of Maine," Desiree Butterfield-Nagy, University of Maine.
- "Curating Collections: UVM's Center for Digital Initiatives," Robin Katz and Sibyl Schaefer, University of Vermont.
- "Closing the MPLP Loop with Feedback from the Reading Room," Christie Peterson, Bates College.

10-10:30: Resume Review, Campus Center, Concourse, 1st floor

Overview: Concurrent Sessions

Times	Session title	Session title	Session title
10:30-11:45	Closed Doors/Open Collections	Maximal Processing	I Fought the Law, and the Law Changed: How Good Actors Can Influence Copyright Law

1:45-3:00	Beyond Borders: Post-colonial and International Perspectives in Archives	Repurposing Metadata	By Ourselves: A Discussion for Lone Arrangers
3:15-4:30	The Intangibles: Tips for Job Hunting and Interviewing in the Archives Field	Archivists as Web 2.0 Consumers	Transparency in Archives: Views from the Front

10:30-11:45: SESSION BLOCK I

SESSION 1: Closed Doors/Open Collections

This session will discuss the tension between expanding access to archival collections while working with decreasing levels of staff and funding sources. The session will feature an archivist and a special collections librarian who are balancing these seemingly conflicting circumstances to meet the needs of researchers while working with limited resources. How do we work to ensure that closed doors do not lead to entirely inaccessible collections?

Session Chair:

Liz Andrews, Massachusetts Institute of Technology

Speakers:

Valerie Gillispie, Wesleyan University

“Historical Investments: Promoting University Archives on a Budget”

With dwindling funding and fewer staff members, it can be difficult for archives to devote time to outreach. However, college and university archives must maintain their outreach activities, especially when resources are lacking. By offering class instruction, exhibits, programs, and online resources, archivists keep their work in the public eye. This outreach can build public support among the university community, and show stakeholders that additional resources are needed—and current funding is well used.

Gillispie has been Assistant University Archivist at Wesleyan University since 2006. She graduated in 2005 with an MSLS from UNC-Chapel Hill, and also has a master's in public history from North Carolina State University. While in school, Gillispie completed internships at Duke University Archives, UNC Chapel Hill's Southern Historical Collection, and the North Carolina State University Special Collections Research Center.

Richard Ring, Providence Public Library

"If You Must Close the Door, Open a Window: Strategies of Access with Minimal Staffing"

Providing access to "special" collections (rare books and archives) in a public library has its challenges, especially at the Providence Public Library, which experienced an almost 70% staff reduction in July 2009. Providing an "open hours" staffed reading room is no longer an option for a department of one. As patrons can only visit currently "by appointment" the special collections department has developed non-traditional ways to promote the collections and deliver their contents. The presentation will discuss outreach efforts through blogs, digitization, volunteers, events, and collaboration with local organizations, and the successes and roadblocks encountered along the way . . . as well as a few rather radical ideas for the future.

Ring is originally from Columbus, Ohio. He holds a B.A. in English literature from the Ohio State University, and an M.L.S. from Indiana University, where his specialization was rare books librarianship. From 1998 to 2007 he served as the Reference & Acquisitions Librarian of the John Carter Brown Library at Brown University. In November 2007 he became the Special Collections Librarian at the Providence Public Library. Mr. Ring reviews books for the *Providence Journal*, *Fine Books and Collections Magazine*, and *College & Research Libraries*, and writes articles on historical and literary subjects.

SESSION 2: Maximal Processing: Product, Process, Priorities

Over the past three years, few ideas have been more frequently discussed in archival circles than Mark Greene and Dennis Meissner's article on minimal processing, and in many institutions, "More Product, Less Process" has become the new orthodoxy. While MPLP has liberated archivists of many of our anxieties regarding the care and feeding of our collections, it has, in some instances, replaced the omnivorous Scylla with an insatiable Charybdis. An alternative, maximal processing, seeks to recover what we regard as the fundamental message of MPLP, recasting it in a new philosophical and practical framework. Maximal processing differs substantively from minimal processing - at least as typically implemented - in maintaining a broad view of the "life cycle of processing," the demands of the public as well as the staff, and the broad consequences of processing decisions, and we suggest that in settings in which social historical approaches outweigh reliance upon the famous dead, it will prove more satisfactory to more researchers.

This session will discuss a pre-circulated paper on this topic by Rob Cox, available at:

http://www.newenglandarchivists.org/meetings/maximal_processing_cox.pdf. Please read the paper in advance and bring your comments and questions to the session. The panel will provide some opening comments, but the goal is to stimulate a broad conversation on the principles of necessity and sufficiency in archival praxis.

Session Chair:

Nanci Young, Smith College

Young is the College Archivist at Smith College where this spring she passed her 12 year mark. Over the years she has given papers on the topics of the nature of collecting, appraisal, Archives and the Internet; women's friendships, and cultural aspects of College life at home and abroad; as well as given presentations on a wide variety of topics to undergraduates, faculty, alumni, and Friends groups. Prior to her current position, Nanci was the Assistant Archivist for Public Services at the Mudd Manuscript Library of Princeton University where she was responsible for providing access to the collections relating to the history of the University, and modern public policy. When not in an archives, Nanci enjoys the outdoor life with her partner, their 3 cats and one beagle in lovely Western Massachusetts.

Speakers:

Rob Cox, University of Massachusetts, Amherst

Cox is currently head of Special Collections at UMass Amherst, following previous stints at the American Philosophical Society and University of Michigan, where he received his PhD in History and MILS. An historian of the early national period, he has published in the history of religion and history of science and is currently at work on a cultural history of sleep in the early modern period.

Lucy Barber, National Historical Publications and Records Commission

Barber is the Deputy Executive Director of the National Historical Publications and Records Commission, the grant-making arm of the National Archives. She previously worked at the California State Archives. She taught public history at California State University, Sacramento and United States History at University of California, Davis. She grew up in Amherst and first got archives fever doing research in the special collections of the University of Massachusetts and the Jones Library in the 1970s and 1980s.

Barber received her BA from Haverford College (1986) and her PhD in United States History from Brown University (1996).

Jim Gerencser, Dickinson College

Gerencser is the College Archivist at Dickinson College, in Carlisle, PA, heading up the Archives and Special Collections Department since 1998. During the 2005-06 academic year, he also served as Interim Director for Academic Technology Services. He holds an MLS from the University of Pittsburgh and an MA in History from Shippensburg University. He is currently serving as vice chair of the Reference, Access, and Outreach Section of SAA, and he is also an active member of MARAC, serving as Treasurer. In addition to his traditional archival tasks, Jim has focused attention on providing greater access to the Dickinson's unique resources via the web, and he has led numerous digital projects highlighting special collections. He has taught workshops on digital project management and has been a frequent conference presenter, primarily speaking on issues of reference, access, and digital collections.

SESSION 3: I Fought the Law, and the Law Changed: How Good Actors Can Influence Copyright Law

As researchers expect more and more digitized content from our collections to be made available online, we are inevitably faced with complex risk-assessments pertaining to the potential violation of copyright as we attempt to meet these expectations. Are there ways to proceed with online distribution of digitized collections without incurring the full punitive wrath of rights-holders? What methods can we use to convey our compliance with the spirit of copyright, if not the letter-of-the-law? How far are we willing to push the envelope in our assertion of fair-use protections?

Session Chair:

Tom Blake, Boston Public Library

Speaker:

Bobby Glushko, University of Michigan, School of Information

Happily making the transition from intellectual property law into the library universe, Glushko is a University of California Berkeley (formerly known as Boalt Hall) JD currently pursuing a MSI at the University of Michigan School of Information. His foci are the interactions between intellectual property law and non-traditional worlds and communities, Open Educational Resources, and the future of the library. He is very excited to talk to a group sharing his hybrid interest in law and the library.

11:45-12:45: Lunch, Campus Center, 10th floor

12:30-1:00: Resume Review, Campus Center, Concourse, 1st floor

12:45-1:30: NEA Annual Business Meeting, Campus Center, Auditorium, 1st floor

1:45-3:00: SESSION BLOCK II

SESSION 4: Beyond Borders: Post-colonial and International Perspectives in Archives

Three New England archivists will discuss projects or archives that take us beyond New England and the United States, allowing us to consider issues and challenges faced beyond our borders.

Session Chair:

Jeannette Bastian, Simmons College

Speakers:

Marisol Ramos, University of Connecticut

“Politics, Ambiguities and Disconnections: Puerto Rican Archives in the 21st Century, and Outsider Perspective”

Ramos will discuss post-colonial archives in US territories, with an emphasis on Puerto Rico and the multiple challenges faced by such archives due to their dependence on local systems and politics and from being outside the US archival mainstream.

Ramos has worked in both libraries and archives since 2000. She obtained her MLIS degree with an archival concentration from the University of California, Los Angeles (UCLA). Previously, she obtained a BA in anthropology from the University of Puerto Rico and a MA in Latin American and Caribbean Studies at SUNY-Albany. She worked as the first archivist at the Chicano Studies Research Center at UCLA; as a Marine Science librarian at the Cabrillo Marine Aquarium, Los Angeles; and currently she is the Subject/Liaison Librarian for Latin American and Caribbean Studies, Puerto Rican & Latinos Studies and Spanish, in addition of working as the curator for the Latin American and Caribbean Collections at the Thomas J. Dodd Research Center at the University of Connecticut (UConn), Storrs. Her research interests are varied and include recruitment and mentoring of underrepresented students into library and archives; the use of Web 2.0 tools for instruction and networking in libraries and archives; archives and libraries relationships in academic settings; and diversity issues in archives.

Rodney Gorme Obien and Kara Young, Keene State College

“The Orang Asli Archives: Building a Memory House”

Aboriginal peoples of the world, in the face of globalization, struggle to preserve their cultural patrimony. In 2005, Keene State College, embarked on an archival project to help preserve the cultural heritage of the Orang Asli, the aboriginal peoples of Peninsular Malaysia. Led by anthropologist Dr. Rosemary Gianno, the efforts sought to create a “memory house” of documentary materials for this marginalized group. The presentation will address the strategies used to document, preserve, and share the history and culture of the Orang Asli.

Obien currently holds the post of Archivist/Assistant Professor at Keene State College in New Hampshire. He was formerly the Curator of Special Collections & Archives at Worcester Polytechnic Institute, He holds a master of science in library and information science from the Catholic University of America.

Young serves as the Systems Librarian/Assistant Professor at Keene State College. She holds master’s degrees in library and information science and public administration from the State University of New York at Albany.

Susanne Belovari, Tufts University

“University and Research Archives Across Nations: Austria, Latvia, Lebanon, and Brazil”

Individual archivists and the archival literature postulate that all university and research archives are alike in certain basic ways, which then fuels conferences, publications, workshops, and discussions. In some cases, differences might be present and presented along side each other at a conference but we fail to compare and analyze such differences explicitly and fail to draw instructive conclusions. The presenter will compare and analyze the experiences of archivists in four countries representing a range of factors: imperial and colonial histories, private/public status, different archival traditions, war or civil war, different economic and government settings, related security issues, and a range of climates.

Belovari is the Archivist for Reference and Collections, Digital Collections and Archives (DCA), Tufts University. Prior to DCA, she worked as Holocaust restitution historian and archivist for the Jewish Community of Vienna, Austria, where she also designed the framework for its archives closed down by the National Socialists in 1938. She processed the newly found records and organized their microfilming across three continents closely collaborating with the United States Holocaust Memorial Museum and the Central Archives of the History of Jewish Peoples in Jerusalem. Susanne participated at the second Archives Leadership Institute at the University of Wisconsin-Madison in 2009 and was awarded the New

England Archivists' Richard W. Hale, Jr. Professional Development Award 2007. Since 2006 she has been a member of the ICA-SUV board, the international section on university and research archives, and serves on a number of their committees. In her national and international publications and presentations, Susanne has focused on the history of archives, Holocaust impacted archives, processing, and international archival issues reflecting her academic background in international development, Latin American Studies, the History of Colonialism, and the history of science. She has a PhD from the University of Illinois, Urbana, and was a Post-Doctoral Research Associate at the University of Wisconsin, Madison, focusing on the history of science. Susanne is originally from Austria.

SESSION 5: Repurposing Metadata

In the age of EAD/Dublin Core/METS, etc., archival institutions make an enormous investment in creating well-formed, rich metadata. In most cases, each metadata instance has a singular purpose - providing an access point to collections, whether that access point be in a finding aid database, online catalog, digital library, or some other access system. However, because that metadata is structured, be it in XML or a database, it is possible to get a greater return on the time invested in creating that metadata by repurposing that data. This session will review ways in which metadata can be repurposed in creative ways.

Session chair:

Sibyl Schaefer, University of Vermont

Speakers:

Michael Rush, Beinecke Rare Book and Manuscript Library, Yale University

Rush will discuss how the Beinecke Rare Book and Manuscript Library derives secondary outputs (other than HTML and PDF) from their EAD-encoded finding aids. By using XSLT style sheets, the Beinecke Library is able to produce folder labels, box labels, microfilm targets, collection-level Dublin Core records, folder-level MODS records and other outputs from their structured EAD data.

He is the Processing Archivist / EAD Coordinator at Yale University's Beinecke Rare Book and Manuscript Library. He coordinates the development and maintenance of finding aid systems at the Beinecke and across the Yale University Library. He is a past chair of SAA's EAD Roundtable and the Technical Subcommittee for Descriptive Standards.

Anne Sauer, Tufts University

Sauer will discuss how the Tufts University Digital Collections and Archives uses a collections management database as a hub for flexibly exporting metadata for a variety of purposes: EAD, TEI headers, TEI image books, object level metadata for PDFs, images, texts, etc. Their goal is to enter once, reuse often.

Sauer, MA, MLIS, is Director of Digital Collections and Archives and University Archivist at Tufts University. In addition to coordinating DCA's core services - management of the university's permanent records and other historical collections, records management, and the Tufts Digital Library - Anne is the current chair of the University Library Council's Scholarly Communications Team. Anne is a regular instructor of workshops on digital project management and sustainability of digital collections and has served as an adjunct for the Simmons College Graduate School of Library and Information Science.

Mark Matienzo, Manuscripts and Archives, Yale University

Matienzo will speak about "bidirectional" repurposing of metadata for archives, focusing on linked data and archives, but in particular repurposing external, web-accessible sources (e.g. DBpedia, the linked data version of Wikipedia) to supplement archival description.

He started as the Digital Archivist in Manuscripts and Archives, Yale University Library this January. Previously, he was an Application Developer at the New York Public Library. He was Chair of SAA's Description Section from 2007-2008 and Co-Chair of the RLG Programs Roundtable from 2008-2009. He received his MSI from the School of Information at the University of Michigan and a BA in Philosophy from the College of Wooster.

SESSION 6: By Ourselves: A Discussion for Lone Arrangers

During the past few years, budget cuts have reduced the staffs of many institutions. These reductions have forced the remaining archivists to take on additional responsibilities. Lone Arrangers have always had to do it "all". Barbara Rimkunas of the Exeter Historical Society, Jessica Steytler of the Congregational Library and Christina Zamon of Emerson College will discuss the challenges they face managing their institutions' collections while providing information to their patrons.

Session chair:

Sally Fellows, City of Manchester, New Hampshire

Speakers:

Barbara Rimkunas, Exeter Historical Society

Rimkunas, a former teacher, has been curator at the Exeter Historical Society since 2000. With a background in history and archaeology, she has learned archival technique primarily through hands-on work in the field. Although Exeter has considerable holdings, and is able to support a paid curator, it still suffers from many of the same problems smaller local historical societies encounter, including dimly lit and chilly archives, donors who "drop by" at all hours, a fortress-like building that does not allow those inside to see who is outside, marvelous security for the collections but not the staff and the inevitable long solitary hours spent with only documents for company.

Jessica Steytler, Congregational Library and Archive

Steytler, a Simmons graduate, has been working at the Congregational Library and Archive since 2000. Thanks to a strong interest in advocacy and education, she has been involved with both NEA and Simmons GSLIS programs her whole career. One of the more recent incarnations of that has been co-creating the Lone Arranger group on Ning with Christina Zamon.

Christina Zamon, Emerson College

In October 2007, Zamon became the Head of Archives and Special Collections for Emerson College in Boston, MA. Previous to her position at Emerson College she worked as a Lone Arranger at the National Press Club for three and a half years. Her publications include an article in the Journal of Archival Organization "Online Finding Aids: Are They Practical?" (2004) and she is currently writing a book for SAA about managing a small repository. Christina is the Vice-Chair/Chair Elect of SAA's Lone Arrangers Roundtable and co-founder of the Lone Arrangers social networking site on Ning.

3:15-4:30: SESSION BLOCK III

SESSION 7: The Intangibles: Tips for Job Hunting and Interviewing in the Archives Field

It's easy enough to find resume templates and generic interview advice these days, but where's the nitty-gritty job hunt information specifically for archivists? This session will get into relevant details that matter, such as interviewing with a non-archivist, interviewing by phone instead of in person, the role of references in the hiring process, and which job sites are worth checking. A panel of experienced managers will offer resume and interviewing advice geared for the archives field, and an additional panelist fresh from the job hunt will offer

thoughts on how to approach the interview process and where to find job ads. This session is geared toward current jobseekers and soon-to-be graduates, and the panel will encourage questions from attendees.

Session Chair:

Maria Bernier, Salve Regina University

When applying for her current job as a lone arranger at Salve Regina University, Bernier interviewed with a panel of academic librarians. She interacts with other archivists while serving as co-chair of the NEA Membership Committee and as catalyst for the Rhode Island Archivists Group.

Speakers:

Ellen Doon, Beinecke Rare Book and Manuscript Library, Yale University

Doon is Assistant Head of the Manuscript Unit in the Beinecke Rare Book and Manuscript Library at Yale University, where she has worked since 1999. In this position she has hired six archivists in the past four years, served on search committees for five additional professional positions, and participated in more than a dozen other searches in the Yale University Library.

Joan D. Krizack, Northeastern University

Krizack has been University Archivist and Head, Special Collections Department at Northeastern University since 1994, where her focus has been documenting community organizations working for social justice in Boston's African American, Chinese, Latino, and gay, lesbian, bisexual and transgender communities. She received an MA in English/Education from Connecticut College and an MS in Library and Information Science from Simmons College. Previous to her position at Northeastern, she worked for nine years in hospital archives, founding archival programs at the Massachusetts Eye and Ear Infirmary and at Children's Hospital (Boston). She co-authored and edited Documentation Planning for the U.S. Health Care System (Baltimore: Johns Hopkins, 1994), which won the Society of American Archivists Leland Prize. She is a past president of New England Archivists, a winner of that organization's Distinguished Service Award, a Fellow of the Society of American Archivists, and a fellow of the Massachusetts Historical Society.

Paige Roberts

Roberts most recently was Head of Special Collections at the State Library of Massachusetts, from which she was laid off in August 2009, and has been job hunting since then. She has more than ten years' experience in museums and archives in New England including as College Archivist at Springfield College and Executive Director of Beverly (Mass.) Historical Society. She holds a PhD in American Studies (specializing in New England history, material culture, and architectural history) from George Washington University and a Simmons College library/archives degree.

Elizabeth Slomba, University of New Hampshire

Slomba has been the University Archivist at the University of New Hampshire since 1999. She has served on a variety of search committees at her institution as well as having served on promotion and tenure committees.

SESSION 8: Archivists as Web 2.0 Consumers

Web 2.0 has been a popular conference topic for several years. Previous sessions have looked at how archives use tools such as blogs, Flickr, and Youtube to better promote and disseminate their collections. This session will look at how archivists are consuming Web 2.0 technologies and services themselves. Three archivists will give testimonials about how they employ 2.0 tools as they manage ongoing professional education and awareness; network with colleagues; and collaborate on shared projects. The session will aim to provide a gentle introduction

for archivists wary of seemingly trendy or ephemeral services and an opportunity for more experienced hands to compare notes and strategies.

Session chair:

Christie Peterson, Bates College

Speakers:

Christie Peterson

Peterson will discuss how to use Twitter & Facebook for professional networking.

She has worked at the Edmund S. Muskie Archives and Special Collections at Bates College since 2006. From August 2006 to November 2007, she was a Project Archivist for an NHPRC-funded grant to complete processing of the Edmund S. Muskie papers, and since December 2007, she has been Processing Archivist. She earned a Masters of Information Science with a specialization in Archives and Records Management from the University of Michigan School of Information in May 2006 and graduated in 1998 from the University of Arizona with a double major in anthropology and creative writing.

Heather Soyka, University of Pittsburgh

Soyka will discuss how to use RSS readers for conducting job searches and managing ongoing professional awareness.

She is a doctoral student in Archival Studies at the University of Pittsburgh. Her most recent position was archivist and head of preservation for the Southwest Collection/Special Collections Library at Texas Tech University. She earned a master's degree from the Graduate School of Library and Information Science at Simmons College with a concentration in archives and records management and is a certified archivist.

Rachel Donahue, University of Maryland

Donahue will discuss how to use Twitter, LinkedIn, Doodle and RSS to get the most out of a conference.

She is a doctoral student at the University of Maryland's iSchool, researching the preservation of complex, interactive digital objects. She received a BA in English and Illustration from Juniata College in 2004, and an MLS with a specialization in archives from UMD in 2009. She is a Research Assistant at the Maryland Institute for Technology in the Humanities, currently supporting the Preserving Virtual Worlds and Computer Forensics and Born-Digital Content in Cultural Heritage Collections projects. Additionally, she supports the research and communications activities of the National Archives and Records Administration's Center for Advanced Systems and Technology.

Kate Theimer, ArchivesNext.com

Theimer will discuss how as an archival blogger she uses all the full panoply of Web 2.0 services, giving perspective on the ins and outs of them all and provide some summarizing thoughts.

She is the author of the popular blog, ArchivesNext. Launched in March 2007, ArchivesNext is one of the leading sources for information on use of Web 2.0 tools by archives. She is the author of *Web 2.0 Tools and Strategies for Archives and Local History Collections*, and she is currently editing a volume for the Society of American Archivists about the impact of social media on the archival profession. From 2000-2006 Kate worked as a Policy Specialist and Team Leader at the National Archives and Records Administration, where she developed policies regarding NARA's Electronic Records Archives program and descriptive standards, as well as leading NARA's business process reengineering efforts. Kate holds a Master of Information from the University of Michigan.

SESSION 9: Transparency in Archives: Views from the Front

Archivists from diverse backgrounds will discuss archival transparency from various perspectives. Transparency in archives is a topic that has gotten some attention in recent years, particularly as it relates to holding governments accountable. Presenters in this session turn their gaze inward and contemplate the how, the why, and the limits of archival transparency.

Session Chair:

Mary Caldera, Manuscripts and Archives, Yale University Library

Speakers:

Jennifer Meehan, Beinecke Rare Book and Manuscript Library, Yale University

"Transparency in Processing Archival and Manuscript Collections"

This paper highlights the need for archivists to account for processing decisions and actions. It outlines the types of information that archivists should be capturing and/or creating to document their work and some of the ways this information might be shared with users.

Meehan currently serves as Accessioning Archivist in the Beinecke Rare Book & Manuscript Library at Yale University. She previously held positions at the Archives of American Art at the Smithsonian Institution and in the Special Collections unit of the University Libraries at Virginia Tech. She received her Master's in Archival Studies from the University of British Columbia, and her BA in English Literature and Film Studies from the University of California, Berkeley. Her current research interests focus largely on archival theory, accountability, personal records, and the theory and processes of arrangement and description.

Greg Sanford, Vermont State Archives

"The Multi-faceted Window: Transparency and Public Records."

There are several levels of transparency when discussing the management of public records. Records management has to be transparent to agency so there is a common understanding and approach to identifying, appraising, and scheduling public records. Citizens should be able to understand what records are available, under what conditions, and why. Government archival records should be known and their value understood to government and citizen alike. This presentation will briefly examine all three meanings as applied to public records in general and archival records in particular.

Sanford manages the Vermont State Archives and Records Administration (VSARA) and has been Vermont State Archivist since 1982. He was president of the NEA in 1988-89 and recipient of the NEA's Distinguished Service Award in 2002.

Betsy Pittman, University of Connecticut

"Private Papers and Transparency with Donors"

Pittman received a BA from William Smith College and an MA/MLS from the University of Maryland. She is the Interim Director of the Thomas J. Dodd Research Center, University of Connecticut, where she has served as the Curator for Political, Personal Papers, and Organizational Records since 1997.

Sarah Polirer, CIGNA

"Transparency in a Private Archives"

Polirer, CA, CRM, holds a MS degree in Library Science from Simmons College and a BA in History, State University of New York @ Albany. She has been a working Archivist for over 20 years. Currently employed by CIGNA, since May 2002, and is now currently the Corporate Archivist and the manager of Corporate Research Department, (includes the Corporate Archives, the Business Research Library, Fine Art Collection); Previously worked in government as the Archivist for the New York State Office of Court

Administration; Reference Archivist at the Harvard University Archives. She has serviced as a member of the SAA/ARMA Joint Committee, Chair SAA Records Management Round Table, President of the ARMA - Stamford/White Plains Chapter, Vice President of the Archivist Round Table of Metropolitan New York (ART), member of MARAC program/local arrangement committees, NEA local arrangement committee, NYALGRO - NYC Chapter Steering Committee and Symposium committee.

4:30-5:00: Closing Reception, Campus Center, Auditorium, 1st floor

Join your colleagues for a coffee and snack.

Accommodations

Hotel reservations are available at the Campus Center Hotel for \$92.00 Thursday night and \$130 Friday and Saturday. Request your room before February 19, 2010 using the group code (NEA10C) to receive the discounted rate. Contact the hotel: 413/549-6000, ext. 7714.

Parking

Parking is available on campus in the Campus Center Parking Garage for \$1.50 per hour with a maximum fee of \$20.00 for a full day. One complimentary parking pass per room is offered to guests staying at the Campus Center Hotel. For more information on parking, see:

<http://parking.umass.edu/index.php/home/>

Directions

UMass Amherst is located off Rt. 116. From the east, take the Mass Pike (Rt. 90) West to exit 4 (West Springfield) onto Rt. 91 North to Exit 19. Right onto Rt. 9 for approximately 4.5 miles to Rt. 116 North to the UMass exit. From the west take Mass Pike East to Exit 4 and follow above directions. From the south take Rt. 91 North to exit 19 and follow above directions. From the north take Rt. 91 South to Exit 25. At end of ramp turn left and follow road to intersection, turn right onto Rts. 5 & 10 South for 1 mile, then left onto Rt. 116 South for 8 miles to the UMass exit. For more information on directions, see:

[http://www.umass.edu/visitorsctr/Directions to Campus/](http://www.umass.edu/visitorsctr/Directions%20to%20Campus/)

Questions

Contact Danielle Kovacs, Chair of Local Arrangements Committee: dkovacs@library.umass.edu or 413/545-2784.

**NEA Spring 2010 Meeting
March 19-20, 2010
UMass Amherst**

Your check must be postmarked no later than March 5, 2010 to avoid the \$15 late fee. If your check is mailed AFTER March 5, please add the \$15 late fee to your registration. Walk-ins the day of the meeting will be charged the \$15 late fee.

Name (for name badge) _____

Institution (for name badge) _____

Address _____

Telephone (circle one: home / work) _____

Email _____

Conference Fees

NEA members: \$55 _____
†Non-NEA member: \$85 _____
Student: \$27.50 _____
Dues renewal: \$30 _____
Dues (student): \$15 _____
Late registration fee: \$15 _____
(Postmarked after March 5)

Workshop fees

Caring for Historical Records
NEA or NEMA member: \$50 _____
†Non-NEA member: \$80 _____

Digitization for the Library & Archive
NEA member: \$50 _____
†Non-NEA member: \$80 _____

Web 2.0
NEA member: \$50 _____
†Non-NEA member: \$80 _____

†Includes NEA membership for one year

Donations

Hale Award _____
Haas Award _____

Total _____

Payment must be made by cash, check, or money order, payable to New England Archivists. No credit cards or purchase orders are accepted. No refunds after March 5, 2010.

To assist us with planning, please check the sessions and activities you plan to attend.

Friday, March 19, 2010

_____ 2:00: Tour of the Emily Dickinson Museum (maximum 30)
\$8 per person; pay on site

_____ 5:00-7:00: Reception at the Museum of Natural History, Amherst College

Saturday, March 20, 2010

_____ 8:00-8:45: Continental Breakfast
_____ New Members Breakfast

_____ 8:00-8:45: Resume Review (other times 10:00-10:30; 12:30-1:30)

_____ 9:00-10:00: Keynote Address, Jackie Dooley, OCLC Research and the RLG Partnership

_____ 10:30- 11:45: Concurrent Sessions
_____ Closed Doors/Open Collections
_____ Maximal Processing: Product, Process, Priorities
_____ I Fought the Law and the Law Changed: How Good Actors Can Influence Copyright Law

_____ 11:45-12:24: Lunch
_____ New member table

_____ 1:45-3:00: Concurrent Sessions
_____ Repurposing Metadata
_____ Beyond Borders: Post-colonial and International Perspectives on Archives
_____ By Ourselves: A Discussion for Lone Arrangers

_____ 3:15-4:30: Concurrent Sessions
_____ Archivists Web 2.0 Consumers
_____ Transparency in Archives: Views from the Front
_____ The Intangibles: Tips for Job Hunting and Interviewing

_____ 4:30-5:00: Closing Reception

Send registration form and payment to:

NEA Registration
c/o Margaret Jessup
Smith College Archives
Alumnae Gymnasium
Smith College
Northampton, MA 01063

_____ I would like a receipt in my packet.

_____ I do not want my contact information published in the meeting directory.

_____ I require special accommodations; please contact me.